

Witton le Wear Parish Council

Minutes of the ordinary meeting of Witton le Wear Parish Council held on Monday 8th July 2024 at Witton le Wear Community Centre Commencing at 18.15

1. Welcome and Introductions

Present: Cllr Murray-Leslie (Chair), Cllrs- P. Parsons, L. Docherty, C. Cook, J. Tremewan (Clerk)

Residents: R Williams, T Cole, L Robinson-Smith

NB: All individuals present agreed to the meeting being recorded.

2. Apologies

Cllrs Morehead and Wilson

3. Declaration of interest

None declared

4. Minutes of the meeting held on 13th May 2024

Minutes of May 2024 were discussed and approved by councillors without amendment.

5. Electronic Decisions

- Community Association Grant Funding- Agreed to pay £500 to the Community Association.
- CDALC Correspondence – Cllrs acknowledged
- Request to join Rural Village Services Group- Cllrs agreed
- Parish Council vacancies- confirmed there were now two candidates for the two positions- both have had initial meetings with representatives of the PC recruitment team.

6. Matters arising from previous minutes

- Witton Word- Cllrs agreed to explore opportunities for editing for the Witton Word

Action: Cllr Murray- Leslie to investigate editorial support, set up a Witton Word email to support with article collation.

- Emergency Response Working Group- remove from agenda items.
- Public Footpaths- remove from agenda items. L.Bentley also asked that we put a path closed sign on path 198 (see DCC public rights of ways definitive map for clarification), noting that this particular path was in a poor state of repair.
- Memorial for Queen Elizabeth II- remove from agenda items. Complete.

7. Small Grants Programme

First small grant awarded to the Community Association to support the Village Fayre.

8. DCC Consultations report

Cllrs noted the reduction of AAP's from 14 to 12.

9. Representation by Residents

L Robinson- Smith thanked the Parish Council on behalf of the Community Association for the Grant.

10. Financial Statement and report

AGAR Report submitted for approval.

11. Risk Assessment Updates

No further update

12. Planning applications to be considered by the Parish Council

No items for consideration

13. Parish Plan / Neighbourhood Plan

Cllr Parsons led the discussion on the development of a Parish Plan.

Benefits and needs were discussed including a communications network so that residents are updated and informed accordingly.

Cllrs agreed that there would be transparency over the process of the development of the Parish Plan which would be ready for approval at the next AGM.

Cllr Parsons advised that he has developed a Community Assets Map.

Action:

Cllr Parsons to create a survey to collate information on village needs and priorities.

Cllrs to meet with relevant Community Groups to explore opportunities for engagement

14. Correspondence Report

- CDALC- correspondence discussed and noted.
- Cllrs thanked residents for kindly painting the wooden sign by the railway.
- Cllrs noted the Rural Village Services email and acknowledged their interest in becoming involved.
- Cllrs noted concerns raised around a vehicle parked illegally on Station Road.

Action: Cllr Wilson to contact Cllr Shuttleworth for support and advice.

15. Members Reports

No representations or notes.

16. Chairman's Report

No representations or notes.

17. Date and time of next meeting

- The next meeting of Witton Le Wear Parish Council is on Monday 9th, September 2024 at 6.15pm